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City of Burlington

City Hall, Room 20, 149 Church Street, Burlington, VT 05401

Voice (802) 865-7000
Fax (802) 865-7014
TTY (802) 865-7142

BOARD OF FINANCE

January 6, 2011

MINUTES OF MEETING

Mayor Kiss convened the meeting of the Board of Finance at 5:05 p.m. with President Keogh, Councilor Paul, Councilor Wright, Mayor Kiss and Assistant CAO Schrader present. Others present: Councilor Bushor, Steve Goodkind, Director of Public Works; Pat Buteau, Laurie Adams, Norm Baldwin all of Department of Public Works, and Assistant CAO Goodwin.

1. Agenda

There being no changes to the agenda, the agenda was approved.

2. 2012 Requested Budget – Presentation by Public Works

Steve Goodkind and Laurie Adams presented the 2012 Public Works Department budget request for those divisions identified within the City's General Fund. Mr. Goodkind reviewed the proposed revenue and expenses requested in his budget submittal. He stated that this budget represents a net decrease of approximately 3% as compared to the adopted 2011 budget. In summary, the decrease was accomplished by a combination of increased revenue and reduction in expenses including an increase in inspection service revenues to that experienced in 2010 due to the slow improvement in the economy, the imposition of a fee for Bianci permit searches, reductions in salt and other supplies.

He stated that the budget does request a new administrative staff position to assist in planning and administering state grants and aid. The engineering staff have been doing double duty in federal reimbursement and reporting which is not their strong suit. This position would potentially allow for quicker submittals meaning quicker reimbursements and improve creditability with the State and Federal governments.

Councilor Paul inquired on the other funds particularly that of traffic as it relates to parking revenue derived from the Airport as the Airport has decided to not renew the agreement with Public Works. Mr. Goodkind responded that he is unaware of that decision by the Airport but if this were true, it would greatly impact the Public Works Department and the General Fund Revenue.

There being no further business of the Board, the meeting of the Board of Finance was then adjourned at 5:45 p.m.